

## **Inmate Marriages – CDCR 2009**

The applicant has 90 calendar days in which to complete all necessary paperwork and provide all required documentation to the Marriage Coordinator after obtaining the marriage package. If the packet is not returned within 90 days from the date of issuance, the marriage packet will be cancelled.

Upon receipt of the marriage packet, the inmate must complete Part A (Inmate Request for Marriage) and forward Part B (Groom Request for Marriage) to the prospective groom. Upon completion all documents are to be mailed directly to the Marriage Coordinator.

- a. Applicants must fill out the marriage request forms completely and legibly.
- b. The prospective groom must have his signature notarized.
- c. The applicants are to provide the following documents along with the completed marriage request forms:
  1. Certified copy of Birth Certificate (for each applicant)
  2. Certified copy of Dissolution Papers (if applicable)
  3. Certified copy of Death Certificate (if applicable) from previous spouse
  4. \$39 money order payable to the local County Clerk

(Money orders are the only acceptable form of payment.)

If an institution Chaplain officiates the marriage ceremony, he/she may require the applicants to meet established criteria (i.e., attend pre-nuptial counseling), before the marriage ceremony takes place. The Chaplain has the option to abstain from performing these services if these criteria are not met.

If the applicants request an outside clergy person, Judge, or Justice of the Peace, perform the ceremony, the groom must provide the Marriage Coordinator with the name, address, and telephone number of the person officiating the marriage. This must be provided no later than 15 days prior to the wedding. The person officiating the marriage must be authorized to perform marriages pursuant to Sections 400 and 401 of the Family Code.

Once the application has been reviewed and all religious requirements are met, the applicants and the Marriage Coordinator will establish a scheduled wedding date. If a scheduling conflict arises, the prospective groom must contact the Marriage Coordinator to reschedule the wedding.

Richard J Subia  
Associate Director  
Gen Pop, Lvl II, III, Camps, CCF's