

Memorandum

Date : October 18, 2011
To : ALL CONCERNED
Subject: **NOVEMBER 2011 HOLIDAY VISITING HOURS AND EMAIL/TELEPHONE HOURS**

The hours for visiting on Thanksgiving Day are:

8:00 a.m. to 3:00 p.m.

(Processing ends at 1:45 p.m. Visiting Room must be empty by 3:00 p.m.)

Visitors may make Contact and Non-Contact appointments for Thanksgiving Day using the visiting appointment email website solanovisiting@cdcr.ca.gov

Visiting Appointment requests for Thanksgiving Day can be made:

• Via Email: (Contact and Non-Contact)

Monday, November 14 at 4:00 a.m. through Tuesday, November 15 at 12:00 noon

and

Monday, November 21 at 4:00 a.m. through Tuesday, November 22 at 12:00 noon

• Via Telephone: (Contact Only)

Thursday, November 17, from 11:00 a.m. to 1:00 p.m.

and

Wednesday November 23, 2010, from 11:00 a.m. to 1:00 p.m.

**** Non-Contact Telephone scheduling will remain the same.****

Additionally, due to the Thanksgiving Day holiday on Thursday November 24, telephone appointments will be taken on Wednesday, November 23, 2011, from 11:00 a.m. to 1:00 p.m. for the following dates:

Thanksgiving Day, November 24, 2011

Saturday, November 26 and Sunday November 27

and

Saturday, December 3 and Sunday, December 4

Should you have any questions or concerns, please contact Visiting Lieutenant D. Richardson at extension 5703, 5752 or 3265.


GARY SWARTHOUT

Warden

California State Prison-Solano