

C.S.P. Solano

INMATE FAMILY COUNCIL

www.ifc-solano.org

OCTOBER 2, 2010

INMATE FAMILY COUNCIL MEMBERS

GAIL PATRICE- BROWN
DEB CUDMORE
GIGI PACK
DAA-IYAH SALAHUDDIN
ALISON LYNCH
CHANTELLE LOVELESS
JANIE JOHNSON

VISITING HOTLINE NUMBER 1-800-374-8474

PROMPTS 1,2,3

FAMILY VISITING NUMBER 707- 454-3266

MON-FRI.

11 AM- 1 PM

CONTACT VISITING APPT. LINE 707 454-4750

NON-CONTACT VISITING 707 454-3266

Or Email

solanovisiting@cdcr.ca.gov

Mon 4am-Tues 12 noon

OMBUDSMAN

KARIN RICHTER

916-327-8446

karin.richter@cdcr.ca.gov

MEDICAL HOTLINE NUMBER
916 324-1403

SOLANO MEDICAL NUMBER
707 451-0182 EXT.5252

FRIENDSHIP HOUSE
707 469 9345

Warden Gary Swarhout- WARDEN'S NEWS

The Warden would like to welcome our new Visiting Lieutenant, David Richardson. Lt. Richardson comes to us from D.V.I. where he worked in visiting for two and one half years.

Due to budget cuts, training issues and staff shortages the warden has announced visiting will close at 2:30 PM on a one month trial basis. At the end of the month, the administration will re-evaluate this policy.

Seasonal workers have been hired to speed up the process for mail delivery. At this time mail is being delivered in approximately 2-5 days.

End of Visiting Procedures have been updated to be in compliance with the Title 15. Inmates must be positively identified before visitors may leave the visiting room.

MONEY ORDERS

When sending in a money order, please address the envelope using P.O. Box 3000. This address will get the money order directed immediately to the Trust Office and speed up the process of getting it recorded on the inmate's books.

BIRTH CERTIFICATES

When bringing in a minor child, a certified birth certificate must be presented each time you visit. A copy will not be accepted.

EMAIL APPOINTMENTS

When making your email appointment it is very important that you put in **ONLY** the required information. Please do not use colored or designed backgrounds. Please do not ask questions. **DO NOT** duplicate your request if you have not received a confirmation. Confirmations are sent out as quickly as possible. Please remember to be on time for your appointment. If you are more than ten minutes late, you will need to leave and return as a walk-on.

EMAIL APPOINTMENTS (cont.)

If you are not going to make your appt., please send in an email (solano.visiting@cdcr.ca.gov) and put **CANCELATION** in the subject line. We fill all 400 email appointment slots and it is important to cancel so someone else can have that time.

VENDORS

The vendor will be providing change machines in the Processing Center shortly. When getting change, you must wait until you have been called to process.

A new policy for refunds will soon be going into effect. Instead of getting a refund in the visiting room, the vendor will be providing paper and envelopes for visitors to request a refund. Refunds will be handled through U.S.P.S. mail.

Please do not stop and talk to vendors while they are stocking the machines. They will make time to talk with visitors after they finish filling the machines.

MEDICAL INFORMATION

It is extremely important that inmates fill out a medical release form that allows the prison to communicate with a loved one when there is a medical issue. Without the form, the medical staff cannot give out any information. Inmates can get the forms at the clinic. All calls at CSP Solano regarding health care have to go through the ROI Access line (707) 454-3497. Calls should be returned within 2 business days.

COLD WEATHER COMING

Beginning Oct. 31, visitors may wear hats, gloves, and scarves. Be sure to remove hats in the visiting room.

DONATION FORMS

When donating anything to the visiting rooms, a donation form must be filled out and accompany the item(s). Donation forms can be downloaded from the IFC website. Look on the right hand side of the homepage and click on Donations.

INMATE FAMILY COUNCIL

Visitors may provide comments and suggestions to the Solano inmate Family Council by submitting provided forms with any issues to the IFC suggestion box inside the Entrance Building.

Be sure to sign up for our email bulletins by going to the website (www.ifc-solano.org) and clicking on the link to receive IFC bulletins. Should you have any trouble signing up, you can submit a request through the website under CONTACT US. The administration notifies the IFC when lockdowns occur or there is a change in policy, we then send that out to our subscribed email list. It is not a chat room but rather just used to keep you up-to-date with changes as they occur.

If you are new to the prison system, please look for an Inmate Family Council member to give you assistance. We wear yellow badges.