

Memorandum

Date : SEPTEMBER 20, 2010

To : **ALL CONCERNED**

Subject: **VISITING HOURS**

Effective Saturday, October 9, 2010, California State Prison-Solano (SOL) will conduct a one-month trial modification to the visiting hours. The new Visiting hours will be implemented as follows:

- Saturday & Sunday and approved holidays-0800 hours to 1430 hours
- Visitor processing on Saturdays, Sundays and approved holidays begins at 0800 hours and concludes at 1345 hours

The modification of visiting hours will greatly benefit visitors and inmates, as it allows time for staff preparation and training prior to the start of the visiting program. This will result in a more consistent and cohesive visiting program, as well as fewer delays with the opening of the Visiting rooms. The revised schedule also allows staff more time to conduct out-processing of inmates and visitors at the end of visiting. At the conclusion of the one-month trial period SOL management will evaluate the Visiting program and determine whether to continue with the modified hours.

Should you have any questions regarding this procedure, please contact Lieutenant D. Richardson at (707) 451-0182, extension 5703.



GARY SWARTHOUT

Warden
California State Prison-Solano