

Memorandum

Date : February 16, 2011

To : ALL CONCERNED

Subject: **VISITORS EXPIRED CA DMV DRIVERS LICENSES AND CA ID CARDS**

Effective February 15, 2011, the following procedure regarding inmate visitors' expired California Department of Motor Vehicle (DMV) driver's licenses and identification cards (ID) shall be effective:

- If a visitor has an expired drivers license and/or ID card and has a receipt from the DMV that they paid the renewal fees, the visitor will be permitted to use the expired card.
- If the visitor does not have a receipt from DMV, staff will elevate the decision to allow the card to the Visiting Lieutenant. The Visiting Lieutenant may allow visitors to use the expired drivers license/ID card that recently expired (up to 45 days from the expiration date) as an approved form of identification.

This is a temporary procedure that shall be reviewed for renewal in August 2011.

Should you have any questions regarding this procedure, please contact Correctional Lieutenant D. Richardson at (707) 451-0182, extension 5703, or Correctional Captain H. Shirley, at extension 5122



GARY SWARTHOUT
Warden
California State Prison-Solano